



NOTICE OF MEETING

A meeting of the Panhandle Workforce Development Board's Cybersecurity Council will be held at 10:00 a.m. on Wednesday, October 23, 2024. In order to accommodate Council Members and members of the public who may want to access the meeting remotely a hybrid link is provided pursuant to Texas Government Code Section 551.127 with more than three counties in the State of Texas being represented on the Board. This notice complies with Texas Government Code Chapter 551, Open Meetings Act, Section 551.041 (Notice of Meeting Requirements); Section 551.043 (Time and Accessibility of Notice Requirements); Section 551.053 (Notice Requirements of a Political Subdivision Extending into Three or More Counties) and Section 551.127 (Videoconference Call). The notice has been filed at least 72 hours before the scheduled time of the meeting with the Secretary of State's Office, the Potter County Clerk's Office and has been posted in the Administrative Office of the Panhandle Regional Planning Commission.

Under the hybrid format, Council members and individuals from the public may access the meeting in person at 3120 Eddy Street, Amarillo, Randall County, Texas.

Council members and individuals of the public interested in attending this meeting by videoconference may do so by logging onto:

<https://us02web.zoom.us/j/83474591866?pwd=BAoObGEEdXL5TqydCKEeaOORUsbsIeb.1>

(Meeting: ID 834 7459 1866 - Passcode: 519293);

Or may participate by phone (346) 248-7799 (Meeting ID: 834 7459 1866 - Passcode: 519293).

A copy of the agenda for this meeting can be found on the PRPC's website at <http://www.theprpc.org>

The Cybersecurity Council shall provide an opportunity for oral comments from the public during the meeting. Each person wishing to make a public comment shall be limited to three (3) minutes and limited to speaking once per comment period. Comments shall be directed to the Council as a whole. Individual Council members will not respond to questions. In the event that a group of persons supporting/opposing the same position desires to be heard, in the interest of time, a spokesperson shall be designated to express the group's position.

AGENDA

1. **CALL TO ORDER**
2. **INITIAL PUBLIC COMMENT PERIOD**

3. **MINUTES**

Members will be asked to consider approval of the minutes from the Council's meeting held on May 24, 2023.

**** AT THIS POINT IN THE MEETING, MEMBERS WILL ENTER A BRIEF CLOSED SESSION ****
as per Texas Government Code §551.089, which does not require a governmental body to conduct an open meeting to deliberate:

- (a) security assessments or deployments relating to information resources technology;*
- (b) network security information as described by §2059.055(b) ; or*
- (c) the deployment, or specific occasions for implementation, of security personnel, critical infrastructure, or security devices.*

4. **PANHANDLE WORKFORCE DEVELOPMENT BOARD (PWDB) TECHNOLOGY, DATA AND CYBERSECURITY POLICY**

Members will be presented with an updated proposed PWDB Technology, Data, and Cybersecurity policy for discussion and input. No action by the Council will be taken in the closed session.

**** AT THIS POINT IN THE MEETING, MEMBERS WILL RETURN TO THE OPEN SESSION****

5. **VOTE ON PWDB TECHNOLOGY, DATA AND CYBERSECURITY POLICY**

Members will be asked to vote on the proposed PWDB Technology, Data, and Cybersecurity policy described in the previous item. The results of the discussion, input and subsequent vote will be reported to the full PWDB at its December 11, 2024 meeting.

6. **OPEN DISCUSSION**

Members have the opportunity to discuss topics of interest. No action by the Council is required.

7. **CURRENT MEMBERSHIP LIST**

Informational item only. No action by the Council is required.

8. **FINAL PUBLIC COMMENT PERIOD**

9. **ADJOURN**

PUBLIC NOTICE

This notice complies with Texas Government Code Chapter 551, Open Meetings Act, Section 551.041 (Notice of Meeting Requirements); Section 551.043 (Time and Accessibility of Notice Requirements); and Section 551.053 (Notice Requirements of a Political Subdivision Extending into Four or More Counties). The notice has been filed at least 72 hours before the scheduled time of the meeting with the Secretary of State's Office, the Potter County Clerk's Office and has been posted in the Administrative Office of the Panhandle Regional Planning Commission.

Posted this 8th day of October 2024, at 415 Southwest Eighth Avenue, Amarillo, Texas, at 10:00 a.m.



Leslie Hardin



ITEM 3



PANHANDLE WORKFORCE DEVELOPMENT BOARD
Cybersecurity Council
Minutes
May 24, 2023

A meeting of the Panhandle Workforce Development Board’s Cybersecurity Council was held at 11:45 a.m. on Wednesday, May 24, 2023.

In order to accommodate Council members and members of the public who wanted to access the meeting remotely, a hybrid link was provided pursuant to Texas Government Code Section 551.127 with more than three counties in the State of Texas being represented on the Panhandle Workforce Development Board and its Cybersecurity Council. This notice complies with Texas Government Code Chapter 551, Open Meetings Act, Section 551.041 (Notice of Meeting Requirements); Section 551.043 (Time and Accessibility of Notice Requirements); Section 551.053 (Notice Requirements of a Political Subdivision Extending into Three or More Counties) and Section 551.127 (Videoconference Call). The notice was filed at least 72 hours before the scheduled time of the meeting with the Secretary of State's Office, the Potter County Clerk's Office and was posted in the Administrative Office of the Panhandle Regional Planning Commission.

Council members and individuals from the public who desired to attend in person, were able to access the meeting at 3120 Eddy Street, Amarillo, Randall County, Texas.

Mr. Michael Wright, presided.

COUNCIL MEMBERS PRESENT:

- Texas “Tex” Buckhaults, Clarendon College
- Paul Salazar, West Texas Electrical Joint Apprenticeship & Training Committee
- Michael Wright, Moore County News – Press
- Magi York, Panhandle Community Services

COUNCIL MEMBERS ABSENT: None

STAFF CYBERSECURITY COMMITTEE PRESENT:

Kathy Cabezuela, Ana Gonzalez, Leslie Hardin, and Marin Rivas, Panhandle Regional Planning Commission (PRPC); Trent Morris and Andrew Thompson, Workforce Solutions Panhandle (WSP).

OTHERS PRESENT: None

1. CALL TO ORDER

Mr. Wright called the meeting to order noting that a quorum was present.

2. INITIAL PUBLIC COMMENT PERIOD

None.

3. MINUTES

Members considered approval of the minutes from the Council's February 22, 2023 meeting. Mr. Buckhaults moved to approve the minutes as presented. Mr. Salazar seconded the motion; the motion carried.

**** AT THIS POINT IN THE MEETING, MEMBERS ENTERED A BRIEF CLOSED SESSION ****
as per Texas Government Code §551.089, which does not require a governmental body to conduct an open meeting to deliberate:

- (a) security assessments or deployments relating to information resources technology;*
- (b) network security information as described by §2059.055(b) ; or*
- (c) the deployment, or specific occasions for implementation, of security personnel, critical infrastructure, or security devices.*

4. PANHANDLE WORKFORCE DEVELOPMENT BOARD (PWDB) CYBERSECURITY POLICIES

Members were presented with one (1) proposed new PWDB Cybersecurity policy and one (1) policy update for discussion and input. No action by the Council was taken in the closed session.

- Technology Equipment – Devices and Prohibited Technologies
- Systems and Applications – Systems Access

**** AT THIS POINT IN THE MEETING, MEMBERS RETURNED TO THE OPEN SESSION****

5. VOTE ON PWDB CYBERSECURITY POLICIES

Members were asked to vote on the policy and update described in the previous item. Ms. York made a motion to accept the policy and update, and for them to be reported to the full PWDB at its meeting immediately following the Cybersecurity Council meeting. Mr. Buckhaults seconded the motion; the motion carried.

6. OPEN DISCUSSION

Members had the opportunity to discuss topics of interest. No action by the Council was required

7. CURRENT MEMBERSHIP LIST

Mr. Wright announced his retirement from the Council and from the PWDB. Members were made aware that PWDB member, Mr. Kevin Caddell, had volunteered to serve on the Council and would be willing to serve as Chair.

8. FINAL PUBLIC COMMENT PERIOD

None.

9. ADJOURN

There being no further business to come before the Board, Mr. Salazar moved that the meeting adjourn. Ms. York seconded the motion; the meeting adjourned.



ITEM 7

The Cybersecurity Council will be comprised of the Chairperson, Vice Chairperson and, at least one additional member with an interest and/or expertise in IT and cybersecurity-related issues, who are willing to serve on the Cybersecurity Council, and are elected by the Panhandle Workforce Development Board (PWDB) in an Open Public Meeting. At the discretion of the Chairperson, the Council may act on behalf of the PWDB on matters requiring such prompt action that the Board cannot be convened for a special meeting. Such actions will be subject to ratification by the Board.

PANHANDLE WORKFORCE DEVELOPMENT BOARD
CYBERSECURITY COUNCIL

FOR JULY 1, 2024 – JUNE 30, 2025

**PRIVATE SECTOR (AREA I - DALLAM, HARTLEY,
MOORE, OLDHAM AND SHERMAN COUNTIES)**

Mr. Kevin Caddell *

Owner

Furniture Fashions, LTD

Dalhart, Texas

Term Expires: June 30, 2025

POST-SECONDARY EDUCATION

Mr. Texas D. “Tex” Buckhaults **

President

Clarendon College

Clarendon, Texas

Term Expires: June 30, 2025

LABOR ORGANIZATIONS

Mr. Paul Salazar

Training Director, JATC

West Texas Electrical Joint Apprenticeship & Training Committee

Amarillo, Texas

Term Expires: June 30, 2025

COMMUNITY-BASED ORGANIZATIONS

Ms. Magi York

Executive Director

Panhandle Community Services

Amarillo, Texas

Term Expires: June 30, 2025

* Denotes the member selected to serve as Chairperson

** Denotes the member selected to serve as Vice Chairperson